



**Chapter Management Session  
October 19, 2023  
Philadelphia Marriott Downtown  
Grand Ballroom Salon G  
9:00 AM – 12:00 PM**

**9:00 – 9:05 AM**

Welcome Remarks

Mike Geiger, MBA, CPA, President and CEO

**9:06 – 9:10 AM**

Welcome Remarks

Adrienne Longenecker, CFRE, Vice Chair of Membership

**9:11 – 9:34 AM**

AFP Global Updates

Allison Sedwick, Senior Director Chapter Engagement

1. Upcoming Deadlines and New Leadership Year Orientation
2. 2024 Ten Star Requirements
3. 2024 IDEA Champion Requirements
4. Membership Updates – Nakera Dumas, Senior Director of Membership
5. Q&A

**9:35 – 9:49 AM**

Table Discussion: What has been your chapter's most successful initiative this year?

**9:50 – 9:59 AM**

BREAK

**10:00 – 10:59 AM**

Jackie Price Osafo, MBA, CAE

Membership Presentation and Q&A

**11:00 – 11:14 AM**

Table Discussion: How does your chapter on-board new members?

**11:15 – 11:59 AM**

AFP Global Chapter Management 101

Allison Sedwick, Senior Director Chapter Engagement

1. Overview of AFP Global/Chapter relationship
2. Chapter Resource Guide
3. Important Documents & Chapter Accord
4. Budgets & Tax Filing
5. Insurance
6. Membership Reports
7. Sponsor Payments